**FLORIDA PLANNING & ZONING ASSOCIATION, INC.**

**BOARD OF DIRECTORS QUARTERLY MEETING**

**June 9, 2023**

President Quinn called the meeting to order at 1:47PM. The following were present:

**Joe Quinn – Springs**

**Diane Chadwick – Suncoast**

**Dan Smith – Calusa**

**Helen LaValley – Surfocast**

**Jim Barnes – South FL / Gulfstream**

**Jeremie Chastain – Calusa**

**Suzanne Neve - Administrator**

**Branden Roe – Overview Editor (via conference call)**

**Rhea Lopes – Suncoast**

**Paul Wieczorek – Springs**

**Colleen Miles – Surfcoast**

**Jamie Schindewolf – Gulf Coast**

**WELCOME/INTRODUCTIONS/ROLL CALL:**  Roll call was conducted. President Quinn welcomed everyone and thanked them for participating in today's meeting.

**2023 STATE CONFERENCE: JIM BARNES:** Jim Barnes thanked everyone for coming and noted that he will give a full update on conference results in the coming weeks. A survey will be send out within the next week. Meeting attendees agreed that overall it was a great conference and venue and they appreciated the affordability.

**APPROVAL OF MINUTES:** The April 29, 2023 minutes were presented for approval. Motion was made by Diane Chadwick and second made by Paul Wieczorek. Motion passed unanimously.

**MEMBERSHIP REPORT: SUZANNE NEVE:** The membership report was presented with all current paid members and a report of membership by Chapter.

**PRESIDENT REPORT: DAN SMITH:** Newly elected President Smith asked that the group consider new banners since none were available at this year’s conference. Colleen mentioned that she has 2 and Suzanne will check with Scott Stuart to see if he has the remaining 2.

**PRESIDENT-ELECT REPORT:** **KATIE LABARR:** Administrator Suzanne Neve asked Dan Smith to meet with Katie to review the responsibilities for entering and reviewing CM credits and reach out to the Chapters to see who needs access to upload their events for credit and update our list of registered users.

**VP FINANCIAL AFFAIRS REPORT:** **JEREMIE CHASTAIN** Current financials were presented through May 2023, along with the proposed 2023 budget originally prepared by Katie LaBarr. Motion was made to approve the 2023 budget by Paul Wieczorek and second by Diane Chadwick. The motion passed unanimously. Newly elected Treasurer, Jeremie Chastain, will prepare a brief budget synopsis for the next overview.

**VP MEMBERSHIP REPORT:** **JAMIE SCHINDEWOLF:**  Dues renewals will go out in the next 2 weeks. Once all Chapter financial and Board reports are received, Chapter dues reimbursements will be sent in July.

**OVERVIEW EDITOR:** **BRANDEN ROE:** Deadline for articles/information is June 26 with a potential publishing mid-July. Items needed:

* Updated Chapter Leaders (Page 2) - Suzanne
* Word from the President - Dan's first article
* Conference Recap - Summary of Sessions  ([example in last year's issue](https://www.fpza.org/wp-content/uploads/2022/09/Summer-2022-Overview-Issue.pdf)) - Jim
* Planning Award Winner Article  ([example in last year's issue](https://www.fpza.org/wp-content/uploads/2022/09/Summer-2022-Overview-Issue.pdf)) – Dan (Suzanne to send pictures)
* Conference Sponsorship Ads (consistent with sizes shared with Jim previously)
* Member Spotlight – Elijah Brown (Jim to send to Eli)
* Budget Summary (if budget adopted) ([example in last year's issue](https://www.fpza.org/wp-content/uploads/2022/09/Summer-2022-Overview-Issue.pdf)) - Jeremie
* Save the Date for Fall Regional Forum (if known/available) - Suzanne
* Minutes - Suzanne

**CHAPTER REPORTS:**

* First Coast – Not present.
* Springs –Working on potential social in Gainesville.
* Surfcoast – Held an affordable housing workshop on 3/31/23. Will be hosting an event on 8/25/23 in Deltona, a beach cleanup in September, as well as the annual Gala and Legislative Update later in the year.
* Central Florida – Not present.
* Suncoast – Wish Farms event was a success, 2 hours long with over 20 attendees. Working on an event to be held in the next couple of months at Bonnet Springs.
* Calusa – Hosting a Social at the Standard and restarting the Lunch and Learn Series. Volunteered to host the 2024 Annual Conference.
* Gulf Coast – Hosting luncheons every other month, as well as walking tours and beginning to plan for the Annual Holiday Party.
* Gulfstream/South Florida – Will be working on post-conference wrap up and membership and Board recruitment.

**QUARTERLY BOARD MEETING:**

Next meeting is TBD in the fall – looking at Central Florida. Suzanne will reach out to Doug Kelly.

**NEW BUSINESS:**

Rhea Lopes has been added to the Board as a Presidential Appointment as allowed by the bylaws.

**OLD BUSINESS:**

None.

**ADJOURN –** With no further business the meeting was adjourned at 3:24pm.

Respectfully Submitted, Suzanne Neve