**FLORIDA PLANNING & ZONING ASSOCIATION, INC.**

**BOARD OF DIRECTORS QUARTERLY MEETING**

**February 18, 2023**

President Quinn called the meeting to order at 9:04AM. The following were present (all via Zoom):

Jim Barnes – South FL

Joe Quinn – Springs

Dianne Chadwick – Suncoast

Katie LaBarr – Gulf Coast

Dan Smith – Calusa

Helen LaValley – Surfcoast

Jamie Schindewolf – Gulf Coast

Paul Wieczorek - Springs

**WELCOME/INTRODUCTIONS/ROLL CALL:**  Roll call was conducted and a quorum was determined. President Quinn welcomed everyone and thanked them for participating in today's meeting.

**APPROVAL OF MEETING MINUTES:** FPZA Administrator, Suzanne Neve emailed the minutes from the September 2022 meeting. A motion to approve the minutes as presented was made by Helen LaValley and second was made by Jim Barnes. The motion carried unanimously.

**MEMBERSHIP REPORT:** The membership report was presented with all current paid members and a report of membership by Chapter. All Chapter Directors were emailed the list and asked to please reach out to unpaid. Chapter annual financial reports are due by March 10th, along with updated Board member listings.

**PRESIDENT REPORT: JOE QUINN:** President Quinn noted he would like us to look into Planning Commissioner Training at the State Level.

**PRESIDENT-ELECT REPORT:** **DAN SMITH:** A November Law Webinar and February Build to Rent session were the 2 events for CM credit. CM credits are pending for November event.

**VP FINANCIAL AFFAIRS REPORT:** **KATIE LABARR:** Monthly and Year to Date Financials were presented for discussion and review by those in attendance.

The 2023 proposed budget was presented and additional discussion more discussion during the next in-person Board meeting.

**2023 STATE CONFERENCE: JIM BARNES** The contract for the 2023 State Conference was presented for review. The session schedule needs to be adjusted slightly based on the updated dates. Once those changes are made, Jim Barnes will send the updated version out to the Board for final approval. The overall conference theme will be “Keep Calm and Plan On” and the goal is for all sessions to be planning-related. The

**2023 ANNUAL AWARDS: DAN SMITH** Flyer will go out to the membership via email and in the Overview. Dan will update the forms. Committee will be Chaired by Dan Smith and members will include Katie LaBarr, Dianne Chadwick, Paul Wieczorek and Helen LaValley.

**OVERVIEW EDITOR:** **BRANDEN ROE:** Deadline for articles/information is March 10th with a potential publishing mid-March. Items needed:

1. Word from the President - Joe Quinn
2. Cover Story – Helen LaValley sent one – Jim to ask permission from original author
3. Member Spotlight – Rhea Lopes
4. Save the Date for the 2023 Conference
5. Call for Speakers – Conference
6. Conference Sponsorship Opportunities
7. BOD Meeting Minutes - Suzanne

**CHAPTER REPORTS:**

* First Coast – Not present.
* Springs –Nothing new to report.
* Surfcoast – Hosted a luncheon in February with 30 in attendance. Next event is March 31st on Affordable Housing in Daytona with Cobb Cole.
* Central Florida – Not present.
* Suncoast – Has an interested new Board Member who will be joining, Rhea Lopes. Looking at March 31st for an event at Wish Farms on Sustainability.
* Calusa – Not present.
* Gulf Coast – Working to reengage with members through bi-monthly luncheons. One scheduled with City of Sarasota on March 24th on Design and Development. Also working on potential walking tours.
* Gulfstream/South Florida – working on Conference planning and recruitment.

**QUARTERLY BOARD MEETING:**

Joe will follow up with the Central FL Chapter on hosting an April Forum and Board meeting in Winter Park area.

**OLD BUSINESS:**

The Bylaw Committee should meet to review the Bylaws prior to the next Board meeting.

**FUTURE BOARD MEETINGS:**

Joe to reach out to Doug Kelly and Central FL Chapter to ask them to host for January / February.

**ADJOURN –** With no further business the meeting was adjourned at 10:40 am.

Respectfully Submitted, Suzanne Neve