

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
June 11, 2011
The Naples Beach Hotel & Golf Club
Naples, FL

President Roberts called the meeting to order at 9:06 AM. The following were present:

Nancy Roberts – Central Florida	Pete Lee – Springs
Joe Quinn – Springs	Courtney Mendez – Gulf Coast
Kelly Ray – South Florida	Stephen Thompson – Gulf Coast
Leigh Kerr – South Florida	Rachel Layton – Gulf Coast
Brady Woods – Central Florida	Diane Chadwick – Sun Coast
Paul Wiczorek - Springs	Thad Crowe – First Coast
Lara Diettrich – First Coast	Arleen Sheehan - Calusa
Paula McMichael – Calusa	Alexis Crespo- Calusa
John Thomson – Surf Coast	Tina Ekblad – Calusa
Kathleen Thompson – Gulf Coast	
Wanda Classe attended as Administrator	

WELCOME AND INTROUCTION – President Roberts welcomed everyone and thanked them for attending. Introductions were made by each individual stating name and chapter affiliation. She thanked the 2011 Conference Committee on a very successful conference.

2011 CONFERENCE – Alexis Crespo gave an overall view of the past few days stating that the committee felt confident that the conference would come close to breaking even and hopefully clear a small amount due to the number of registrants, sponsors and in-kind support. At this point there are no firm figures due to the fact that all income and expenses have not been received.

ADMINISTRATOR’S REPORT – Wanda Classe distributed director packets. The June 7, 2011 Membership Report showed 599 total membership, 193 individual members, 397 members from 126 agencies, 6 students and three Past President Emeritus.

The April 2011 bank balance was \$37,480.33 compared to the May 2010 bank balance of \$36,474.65.

She stated that at a previous board meeting, the board had authorized the expenditure of up to \$300 to replace the display board. She stated that she will explore this possibility further after this conference. This expense will be coded to Projects to be Determined.

Members were asked for additions or deletions to the minutes of the March 26, 2011 board of directors meeting. Leigh Kerr made a motion to approve the minutes. Stephen Thompson seconded the motion; approved.

She called everyone’s attention to the proposed bylaw changes in the packets stating that the bylaws were sent to the membership along with the ballot in accordance with FPZA current bylaws. She continued to report that all 25 ballots and 12 bylaws votes were in approval and no write-ins or comments were received. The new bylaws require the chapters to notify the President, Treasurer and the FPZA office of any change in their dues by May 15th of each year for the June preparation of dues invoices. For the 2011-2012 dues, chapters will be given until July 1, 2011 to change their dues structure. A discussion was had on membership certificates. In the previous year the certificates were mailed to the president of the chapter for chapter distribution. Lara Diettrich made a motion for the FPZA office to send a digital certificate to those joining FPZA and no certificates be issued to renewing members. Courtney Mendez seconded the motion; approved.

She called everyone’s attention to the bylaws requiring FPZA to hold an Annual Meeting. After discussion, it was decided that the Awards Session of the conference would also be promoted and advertised as the Annual Meeting.

A list of 2011-2012 Officers was contained in the packets. President Roberts will get in touch with the Presidential Appointees to see if they are willing to continue to serve. When this has been determined, Wanda will send out an updated listing of Officers, Directors, Appointees and Past Presidents.

SCHOLARSHIP COMMITTEE UPDATE – Lara Diettrich stated five students attended the conference and were very appreciative of the opportunity. Each of the students will write an article for the newsletter.

VP FINANCIAL AFFAIRS - Treasurer McMichael distributed a report for January 1, 2011 through April 30, 2011. After review, Rachel Layton made a motion to accept the financial reports as presented. Brady Woods seconded the motion; approved.

Treasurer McMichael reported that she met with Courtney Mendez, the 2011-2012 Treasurer, and all the paperwork was turned over to her. Courtney will email the chapters asking for their January through June financial reports.

VP MEMBERSHIP SERVICES - Brady Woods reported that Paula McMichael will be the new chair. Springs Chapter is still planning a meeting to begin the reactivation of the chapter. Tracy Crowe, presenter at the conference and Past President of FPZA, has agreed to be the speaker at this meeting.

The scholarship recipients should work with Paula to get FPZA more involved with the colleges.

He reported that chapters have been encouraged to have their own Facebook and he set up a state LinkedIn. He continued to state that anyone requesting to be part of the LinkedIn is being allowed however, if they are not a member, they are being sent an email asking them to consider membership. Kelly Ray and Amy Johnson have been his committee members. Kelly Ray stated that she would continue on the committee and Brady will check with Amy.

Heartland Chapter's monies have now been transferred into the FPZA's bank account.

PRESIDENT ELECT REPORT – Nancy Roberts stated that Brady Woods is the new President Elect and she will meet with him and turn over the list of Professional Development Officers and will register him.

OVERVIEW Newsletter – Paula McMichael stated that the deadline for the next newsletter is June 24, 2011. The major portion of the newsletter will be a recap of the conference. Pete Lee of Springs and Diane Chadwick of Sun Coast will be profiled. Courtney Mendez will write an article on the last chapter event.

CHAPTER REPORTS

Calusa – Tina Ekblad is President. The chapter has been holding quarterly events. The upcoming September event will be held in conjunction with other associations.

Central Florida – Matt Boerger is President and has hosted two chapter luncheons this year at his office. The chapter is also serving as a subcommittee for the 2012 Conference.

First Coast – The chapter is holding quarterly luncheons and has had a couple of socials. They also hold fall educational seminars and an Annual Awards Event.

Gulf Coast – Stephen Thompson reported that up until this year there had been strong attendance at their luncheons. Ten people attended the last one. They are still being held at the Country Club and the price is \$14.00. They have also been inviting unemployed planners at no cost to them. They paid conference registration and room for an unemployed planner to attend this conference.

South Florida – Kelly Ray and Bernadette Rabb have been working with FAU. Joe McManus still has the checkbook and is having problems with opening a bank account without being incorporated as a Chapter. It appears that he has reincorporated the chapter. Stephen Thompson will try to assist in this situation.

Springs – As reported previously, they are planning a reactivation meeting.

Sun Coast – Diane Chadwick reported no activity.

Surf Coast –John Thomson, President of Surf Coast Chapter, stated that a long time/major supporter of the Chapter is no longer employed in the area and it has been a loss to the chapter. The chapter is also hosting the fall board meeting.

NEW BUSINESS –

Proposed Quarterly Board Meetings:

October 2011 – Daytona Beach (Surf Coast Chapter)

January 2012 – Orlando (Central Florida Chapter) or possibly in Tampa at the WilsonMiller Stantec offices.

April 2012 – Crystal River (Springs Chapter)

June 2012 – Conference - Orlando (Central Florida Chapter)

A Regional Forum is being planned in conjunction with the Fall Board Meeting in the Surf Coast Chapter area. Historic preservation and Legislation are two topics that have been suggested for the forum.

Conference 2012 Update – Brady Woods announced that the conference is tentative scheduled to take place June 20-23 at the Embassy Suites Downtown.

Membership Drive/Fundraising/Charity Initiative – A committee was formed and Nancy Roberts will chair the committee. Working on the committee will be: Lara Diettrich, Leigh Kerr, John Thomson, and Joe Quinn. Tina Ekblad will be an advisor to the committee.

Additional Items – The FPZA Office had been requested to post a job opening on the web site. Wanda Classe had told them that the company was not a member and there would be a cost to post it. After discussion, Leigh Kerr made a motion to suspend this policy for a period of one year and revisit the issue in one year. Diane Chadwick seconded the motion; approved. It was discussed that by posting all jobs, unemployed members have a better chance of securing a position.

ADJOURN – With no further business, the meeting was adjourned at 10:45 AM.

Respectfully Submitted,

Wanda Classe
Administrator