

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
October 15, 2011
Lynn Business Center
Deland, FL

President Roberts called the meeting to order at 8:35 AM. The following were present:

Nancy Roberts – Central Florida	Rachel Layton – Gulf Coast
Brady Woods – Gulf Coast	Courtney Mendez – Gulf Coast
Diane Chadwick – Sun Coast	Paul Wieczorek - Springs
Thad Crowe – First Coast	Lara Dietrich – First Coast
Paula McMichael – Calusa	John Thomson – Surf Coast
Scott McGrath – Surf Coast	Tom Brooks – Surf Coast
John Stockham – Surf Coast	

Wanda Classe attended as Administrator

WELCOME AND INTRODUCTIONS – President Roberts welcomed everyone and thanked them for attending. Introductions were made by each individual stating their name and chapter affiliation. She thanked the Surf Coast chapter for hosting the meeting and providing refreshments. She explained that since the main purpose of this board meeting was to establish a budget for the 2012 year, the VP Financial Affairs Report was moved to the last item on the agenda.

REGIONAL FORUM – John Thomson gave an overall view of the program and the speakers of the previous day's event. Approximately 80+ attended. President Roberts thanked the Surf Coast Chapter for all their efforts toward making it the successful event that it was. She also stated that she and all the others who attended had nothing but praise for the event.

ADMINISTRATOR'S REPORT – Wanda Classe distributed director packets stating that the June 11, 2011 minutes had been emailed and were also in the newsletter. Courtney Mendez made a motion to accept the minutes as published. Rachel Layton seconded the motion; approved.

The Membership Report showed 478 total members: 143 individual members, 329 members from 101 agencies, 3 students and three Past President Emeritus. Wanda stated that some dues were still coming in and named examples of those who stated that they would be renewing.

The September 2011 bank balance was \$49,957.35 compared to the September 2010 bank balance of \$56,323.71.

A list of 2011-2012 Officers, Directors, Appointees and Past Presidents was contained in the packets. President Roberts stated that she had contacted all the Presidential Appointees and most wish to stay but there are still openings. The bylaws permit 15 Appointees. She asked for suggested names. Wanda asked everyone to review their information.

VP MEMBERSHIP SERVICES REPORT: Paula McMichael reported that there are approximately 100 people signed up for LinkedIn. This includes both members and non members. The symbol is now on FPZA's web site. She continued to explain that the board previously decided not to have a Facebook page but the chapters are encouraged to have their own.

She stated that the next deadline for the *OVERVIEW* is October 31, 2011. John Thomson and Tom Brooks will write an article on the Regional Forum. John Stockham will be profiled. Paula asked that there be a committee assisting with the articles. Tom Brooks will pursue a lead article. Courtney Mendez volunteered to assist and Brady Woods will pursue articles from the chapters.

Paula continued to report that the Calusa Chapter is asking the board to consider having their board meeting on January 28, 2012 and the chapter will have a Regional Forum on January 27, 2012. Some arrangements are already in progress such as the location and a hotel for overnight. The dates and location were confirmed.

President Roberts stated that she had been approached for FPZA to be a sponsor for the UCF Urban and Regional Planning Distinguished Lecture Series. They will have lecturers in November, February and April. For a \$500 sponsorship FPZA's logo will be in the marketing materials and in the event program. FPZA members can attend the lectures at no charge provided space is still available. Space is limited so reservations are strongly recommended. AICP credits will be given. Lara Diettrich made a motion to sponsor the UCF events in the amount of \$500.00. Tom Brooks seconded the motion; approved.

PRESIDENT ELECT REPORT: Brady Woods stated that the 2012 Conference would be held June 20-23, 2012 at the Embassy Suites in downtown Orlando. The chapter is currently working on speakers and events. Mayor Buddy Dyer's schedule will not permit him to attend but he has offered to write a forward for the program book. The theme is "Connecting The Dots". The goal is to try to keep registration at \$250.00. Don Neu has agreed to present an Ethics Session. Paul Wieczorek and Lara Diettrich both committed to a sponsorship. They are planning to have the sponsorship forms ready in a couple of weeks.

He asked all the chapters to include him on the email for approval of credits. He will also send out another notice to this effect to the chapters.

CHAPTER REPORTS: Brady Woods stated that prior to this meeting he sent each chapter an email asking them to submit a report if a representative from the chapter was not going to be in attendance. He is asking that the chapters do this for each board meeting.

Apalachee – President Roberts reported that Tom Lewis has resigned from the board due to his schedule.

Calusa – They have decided to have four big events for the year instead of monthly events. Their next event is Saturday, November 12 and it is a Kayak Trip and lunch. The cost is \$30.00 and 2 ½ credits are given.

Central Florida – A report was read from Central Florida's president Matt Boerger. The chapter has had four luncheons thus far this year and another one is being planned for November. The topics have been The Creative Village redevelopment project for the old Amway Center in March; Urban agriculture in April; A joint event with FAPA covering the legislative update in June; Retrofitting suburbia in September and upcoming Metropolitan greenspaces scheduled for November. The chapter is also planning their Annual Joint Holiday Social with the Orlando Metro-Section of the APA in December. The theme for the conference *Connecting the Dots* is intended to focus on urban densification and connecting regional satellite cities to the central activity center of downtown Orlando via multi-modal transportation. The proposed SunRail (commuter train) will be a strong topic of discussion.

First Coast – They have an educational seminar scheduled for October 27 with two sessions. Their Annual Awards Gala is scheduled for November 17. Invitations and ballots have been mailed. The chapter is also in the process of reviewing and making appropriate changes to their bylaws.

Gulf Coast – Held a chapter meeting the previous day and the presentation was on the River Walk Project. Their Holiday Lunch will be held on December 9. They are also adopting a family as a project for the upcoming holidays. This project is a tradition each year for the chapter. At their upcoming board meeting, they will have installations of for next year's Officers and Directors. They are planning to have lunch meetings every other month.

Surf Coast – The chapter has held seven meetings so far this year. They have offered their members 39 continuing education credits in the last two years. There will be no meeting in November and their 3rd Annual Gala will be held on Friday, December 9 in the evening at the River Grill. Elections are coming up and Scott McGrath has been nominated for next year's president. They are also planning 6-7 meetings in 2012.

Sun Coast – No report was submitted however, Treasurer Mendez reported that they did send in their January – June financial report. Diane Chadwick asked for the name of the person submitting the report.

FUTURE MEETINGS:

- January 2012 – Naples/Ft. Myers (Calusa Chapter)
- April 2012 – Crystal River (Springs Chapter)
- June 2012 – Orlando (Central Florida Chapter)

VP FINANCIAL AFFAIRS - Treasurer Mendez distributed a report for January 1, 2011 through September 30, 2011 announcing that Calusa sent the state \$1,600 conference income. After review, Rachel Layton made a motion to accept the financial reports as presented. Paul Wieczorek seconded the motion; approved.

Treasurer Mendez submitted a proposed 2012 budget and also showed the 2009 Adopted Budget, the 2010 Adopted budget, the 2011 Adopted budget and Year-to-Date for 2011. Each line item was reviewed and discussed as to what activities were included in the item and the amount spent previously and the amount projected for 2012. After adjustments were made, Rachel Layton made a motion to approve the 2012 balanced budget of \$55,850.00. Lara Diettrich seconded the motion; approved.

ADJOURN – With no further business, the meeting was adjourned at 11:20 AM.

Respectfully Submitted,

Wanda Classe
Administrator