

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
September 13, 2014
Gulfport Library
Gulfport, FL

President Mendez called the meeting to order at 10:10 AM. The following were present:

Paula McMichael – Calusa	Paul Wieczorek- Springs
Tom Brooks – Surfcoast	John Thomson - Surfcoast
Helen LaValley – Surfcoast	Kevin McCarthy – Gulfcoast
Courtney Mendez – Gulfcoast	Brady Woods – Gulfcoast
Stephen Thompson – Gulfcoast	Sharon Tarman - Gulfcoast
Thad Crowe – First Coast	Brandon Roe - Student

Arleen Hunter – Calusa Chapter was connected to the meeting via telephone
Kathleen Thompson – Gulfcoast Wanda Classe attended as Administrator.

WELCOME AND INTRODUCTIONS – President Mendez welcomed everyone and thanked them for attending. Introductions were made by each individual stating their name and chapter/state affiliation.

ADMINISTRATOR’S REPORT – Wanda Classe distributed director packets stating that the minutes of the June 14, 2014 meeting were enclosed. Paula McMichael stated that the seasonal names of upcoming board meetings were out of sequence. With this correction noted, Paul Wieczorek made a motion to approve the June 14, 2014 minutes as distributed. Thad Crowe seconded the motion; approved.

She distributed a listing of Officers, Directors, Past President and Appointees for review and updates.

The Membership Report showed 399 as the total number of members, 125 individual members, 265 members from 64 agencies, One student, four honorary students, two Past President Emeritus and two paid Past Presidents Emeritus. Wanda Classe distributed checks to chapters for members joining or renewing since the last board meeting. She read the amounts of the checks as she distributed them.

The report showed the September 1, 2014 bank balances to be \$60,510.87 compared to the September 1, 2013 balance of \$51,212.62. She stated that the chapter checks totaling \$6,934, being distributed today, were written September 12 so the checks are not reflected the above total.

VP FINANCIAL AFFAIRS – Treasurer Kevin McCarthy presented the financial report from January through August showing bank totals and outstanding checks. He also presented copies of the proposed 2015 proposed budget. In the review of the proposed budget, each line item was discussed. After line item adjustments, the proposed budget was balanced with an anticipated income and expense of \$47,788. Tom Brooks made a motion to adopt the 2015 budget as adjusted. Paul Wieczorek seconded the motion; approved. After review of the quarterly report, Paula McMichael made a motion to accept the financial report as distributed. Paul Wieczorek seconded the motion; approved.

Everyone, once again, thanked Brady Woods for chairing such a financially successful 2014 Conference.

VP Membership - Arlene Hunter stated that she has now gone on leave but will be periodically available by e-mail. John Thompson agreed to handle LinkedIn responses until she is ready to resume.

PRESIDENT ELECT’S REPORT – John Thomson stated that he will assist when and where he can.

PRESIDENT’S REPORT – President Mendez reported that the quarterly forum was held the previous afternoon in the Suncoast Chapter area with 12 people attending and four speakers. There seems to be an interest in the Suncoast Chapter but no one has come forward to reactivate it. Elaine Lund is still acting as Treasurer and sending in the quarterly financial reports.

President Mendez also reported that she has no new President Appointees at this time and asked everyone to be on the lookout for members interested in serving on the board.

STUDENT REPORT – Branden Roe stated that he is working on sponsorships for the conference and on student memberships. He is also trying to find a student that will replace him on the board for the upcoming year. In the discussion of sponsorships for the conference, he asked if the scholarship applications could be sent out in late February or early March. Thad Crowe agreed to be Awards Committee Chair again for the 2015 Conference and will work with Branden on the applications.

OVERVIEW – Branden Roe is also this year's *OVERVIEW* Editor. He stated that the first issue was a rough learning curve and apologized for the latest of the current edition. He thanked Paula for her guidance and support through the project. He also stated that he did not want to receive the small compensation that usually is paid to the editor and asked that it be given toward the 2015 Conference. The next issue of the newsletter is scheduled for November. Articles were discussed and Courtney will write an overview of the Forum. He asked Surfcoast to write an article on marijuana after the election. Gulfcoast will also provide 2015 conference information for this issue.

2015 CONFERENCE REPORT – Kathleen Thompson and Stephen Thompson stated that the conference will be held June 10-13 2015 at the newly renovated Hampton Inn & Suites in downtown Bradenton, with most of the conference sessions held at Pier 22. The hotel fee is \$129 per night with complimentary breakfast. They are looking at a registration fee of \$275 but this has not been finalized. They are still in the planning process with different members handling different aspects of the conference. Kathleen will send Wanda information to post on the web site. John Thomson stated that he would update the conference sponsor worksheet and send it to Brady to use for the 2015 conference.

The Gulfcoast Chapter submitted a request to FPZA for \$2,500 seed money for the conference. Tom Brooks made a motion to approve the seed money as requested. Helen LaValley seconded the motion; approved.

UPCOMING QUARTERLY BOARD MEETINGS –

Winter Meeting: January 10, 2015 in the Surfcoast Chapter area

Spring Meeting: March 21, 2015 TBD

Summer Meeting: June 13, 2015 in conjunction with the 2015 Conference

CHAPTER REPORTS

CALUSA – Paula McMichael and Arleen Hunter reported that the chapter is working on a Floodplain Management program for October. They will also be having a jointly sponsored social with the APA in December.

FIRST COAST – Thad Crowe stated that the area had been the site of the APA Conference. The chapter was active in the conference but did not know how successful it was. The chapter continues to hold quarterly luncheons.

GULF COAST – Their next chapter luncheon is scheduled for October 3. The 2015 conference is also taking a lot of the chapter's time.

SPRINGS – Paul Wiczorek stated that an event was being planned for November and would depend on the availability of the Historic House.

SURFCOAST – Helen LaValley reported that the chapter continues to hold monthly lunches and publish quarterly newsletters. They have an eco tour planned for October 17 – this has become an annual event. They will also be hosting a forum in conjunction with the January Board Meeting. They are also planning a membership drive and a member appreciation event. They are also in the process of planning a community service project. Their gala event will be held December 12 and they invited President Mendez to attend.

ADJOURN –With no further business, the meeting was adjourned at 11:39 AM.

Respectfully Submitted

Wanda Class
Administrator