

**FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING**

**April 2, 2016
GAI Consultants
Orlando, Fl**

President Thomson called the meeting to order at 9:11 AM. The following were present:

John Thomson - Surfcoast

Joe Quinn - Springs

Alexis Crespo - Calusa

Helen LaValley - Surfcoast

Arleen Hunter - Calusa

Scott Stuart - Central Florida

Thad Crowe – First Coast

Doug Kelly - Central Florida

Diane Chadwick – Sun Coast

Eric Raash - Central Florida

Branden Roe - Gulf Coast Chapter

Randy Gallup - First Coast via telephone

Wanda Classe attended as Administrator.

WELCOME AND INTRODUCTIONS –President Thomson welcomed everyone and thanked them for attending. Introductions were made by each individual stating their name and chapter/state affiliation.

President Thomson thanked the Central Florida Chapter for hosting yesterday's forum. He also thanked the chapter and GAI Consultants for hosting the board meeting and providing today's refreshments.

ADMINISTRATOR'S REPORT –Wanda Classe distributed an agenda, membership numbers and balance sheet stating that the minutes of the January 23, 2016 meeting were emailed to everyone. Alexis Crespo made a motion to accept the minutes as distributed. Arleen Hunter seconded the motion; approved.

The Membership Report showed 493 as the total number of members: 155 individual members, 317 members from 75 agencies, 12 students, four Honorary Students, two Past President Emeritus and three paid Past President Emeritus. In March 2015 the total number of members was 473. Wanda stated that she did have checks for some of the chapters.

She stated that an Officer and Director listing was emailed to board members and asked everyone to check the accuracy of their information.

The report showed the February 29, 2016 bank balances to be \$54,134.80 compared to the February 28, 2015 balance of \$48,301.25.

Wanda Classe stated that she tried to make conference hotel reservations for herself and the scholarship students and the hotel would not take the credit card because it was going to expire the end of May. While she was at the bank requesting a new card, the bank asked that we update the signers on the accounts. Helen LaValley made a motion for the account signers to be John Thomson, Arleen Hunter and Wanda Classe. Branden Roe seconded the motion; approved

VP FINANCIAL AFFAIRS – Treasurer Crespo stated that year end reports have been received from all active chapters except Suncoast. She and Diane Chadwick will contact them.

She presented a January through February 2016 budget report stating that she would change the date on the report to reflect 2016 instead of 2015. After review Arleen Hunter made a motion to accept the report with the date change. Branden Roe seconded the motion; approved.

VP MEMBERSHIP – Helen LaValley stated that she has added 33 new people to LinkedIn.

She stated that she did not have a report on chapter mentoring.

PRESIDENT ELECT'S REPORT –Arleen Hunter stated that she will be checking the current list of PDOs and updating or deleting as necessary.

PRESIDENT'S REPORT – President Thomson thanked Diane Chadwick for all the work that went into comparing the APA and FPZA Chapters. He asked everyone to familiarize themselves with the overlapping maps so it could be discussed at future meetings. A suggestion was made to have a brainstorming/planning session along with the board meeting in September. Thad was asked to moderate the session since he moderated one a few years back.

He also stated that a Nominating Committee should have been named with officer recommendations given at this board meeting. Since that was not done, Arleen Hunter made a motion for the Nominating Committee to be Courtney Mendez - chair with Paula McMichael as back-up chair as needed and the other members of the committee to be Arleen Hunter and John Thomson. Alexis seconded the motion; approved.

Arleen Hunter made a motion to hold a conference call on Monday, April 18 at 3:30 PM to confirm the recommendations of the Nominating Committee. Branden Roe seconded the motion; approved.

STUDENT OUTREACH – Scholarship applications have been sent to the colleges.

OVERVIEW – Branden Roe announced the deadline for the next newsletter will be April 15. For this article he really needs conference information as this is usually the publication with all the conference details. Future deadlines and publish dates are:

Deadline July 15 - Publish 29

Deadline October 14 - Publish 28

2016 CONFERENCE UPDATE – Randy Gallup reported via telephone. The dates of the conference will be June 1 through 3 with the board meeting the morning of June 4, 2016. He briefly went through the schedule outlining the conference sessions. There were no sessions listed for Wednesday afternoon so it was suggested that a Planning Commissioner Training session be included then. Suggestions were also made to have an ethics session and possible speakers.

Scott Stuart stated that the Central Florida Chapter would be sending in a \$500.00 sponsorship. Thad Crowe pledged \$250 and Calusa pledged \$250 in sponsorship to promote the 2017 Conference.

As stated in the June minutes, Thad Crowe will again serve as Awards Committee Chair with Paul Wiczorek, Arleen Hunter, Branden Roe and Courtney Mendez as committee members. Thad said he would send out preliminary list of categories to the members of the committee.

CHAPTER REPORTS

CALUSA – They held a luncheon in March with AICPA members and are planning a Legislative Update in April and a Clean Beaches session in June. They are also in the process of planning the 2017 Conference and reported that it would be held June 7, 8 and 9, 2017. The location has not been determined.

CENTRAL FLORIDA - The forum was a success and he thanked those who participated.

GULF COAST - Branden Roe reported that the chapter is holding lunch meetings every other month.

SPRINGS - Joe Quinn stated that they hoped to have a summer event.

SUN COAST – Diane Chadwick will follow up and assist in getting the 2015 year-end financial report.

SURFCOAST – Helen LaValley reported that an event was planned for April 22 and on May 20 there would be an eco tour on the St. Johns River.

FUTURE MEETINGS – June 1 through 4, 2016 Conference and Board Meeting – First Coast/Jacksonville. A fall board meeting will be hosted by the Calusa Chapter.

ADJOURN – With no further business, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,

Wanda Classe
Administrator