

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
April 12, 2014
GAI Consultants
Orlando, FL

President McMichael called the meeting to order at 9:10 AM. The following were present:

Paula McMichael – Calusa	Arleen Hunter – Calusa
Tina Ekblad – Calusa	Paul Wiczorek- Springs
John Thomson - Surfcoast	Helen LaValley – Surfcoast
Kevin McCarthy – Gulfcoast	Courtney Mendez – Gulfcoast
Thad Crowe – First Coast	Branden Roe – Student

Wanda Classe attended as Administrator. Brady Woods attended via conference call.

WELCOME AND INTRODUCTIONS – President McMichael welcomed everyone and thanked them for attending. She thanked Doug Kelly for allowing us to meet in his facility for the board meeting. Introductions were made by each individual stating their name and chapter/state affiliation.

2-11-14 REGIONAL FORUM REPORT – President McMichael thanked Central Florida Chapter for a successful forum. Kevin McCarthy reported that he attended and it was a very informative program.

2014 CONFERENCE – Brady gave his report via conference call stating that the 2014 Conference will be held at the Downtown Marriott in West Palm Beach on June 11-13, 2014. The room rate at the Marriott is \$105.00 per night until May 28. Registration rates will be as follows: Member early rate, \$295 – regular \$350; Non Member early rate, \$345 – regular \$400 and Student registration will be \$100. Wanda will make hotel reservations for 4 students for Wednesday and Thursday nights. Brady reported that sponsor forms are online. They still need a few speakers to complete the programming and asked if anyone could recommend a speaker to let him know.

ADMINISTRATOR’S REPORT – Wanda Classe distributed director packets. President McMichael asked for corrections or approval of the February 1, 2014 Board Meeting Minutes. Arleen Hunter made a motion to approve the minutes as distributed. Courtney Mendez seconded the motion; approved.

The Membership Report showed 461 as the total number of members, 160 individual members, 293 members from 75 agencies, two students, two honorary students, two Past President Emeritus and two paid Past Presidents Emeritus. Wanda Classe distributed checks to chapters for members joining or renewing since the last board meeting.

The report showed the March 31, 2014 bank balance to be \$36,882.27 compared to the March 31, 2013 balance of \$34,363.01.

She asked those present to review a listing of board members for changes or corrections

VP FINANCIAL AFFAIRS – Treasurer Arleen Hunter presented the financial report from January through March showing bank total and outstanding checks. She stated that because of the new website, this line item exceeds the budgeted amount. After review of the report, Courtney Mendez made a motion to accept the report. Tina Ekblad seconded the motion; approved.

Arleen stated that she had consolidated two line items dealing with the students/scholarships because they were repetitive. Paul Wiczorek made a motion to amend the budget to approve the consolidation of the stated line items. Courtney Mendez seconded the motion; approved.

VP MEMBERSHIP SERVICES REPORT – John Thomson reported that FPZA is getting 5-6 requests per week from people wanting to join the LinkedIn page.

VICE PRESIDENT’S REPORT – Courtney Mendez reported she has been working with Suncoast on a waterfront event in St. Petersburg.

An event is being planned to be held in Ocala in May. Also socials are being planned for May and August for the Springs Chapter.

PRESIDENT’S REPORT – President McMichael stated that the new website was up and running and asked everyone to let Wanda know if anything needed to be added or changed.

President McMichael stated that Brandon Roe was one of last year’s scholarship recipients and is interested in serving on the board. There was discussion regarding Brandon being a Student Representative or one of the Presidential Appointees. Tina Ekblad made a motion that one of the 15 President Appointee slots be

appropriated for a Student Representative and they will be appointed for a one year term but may serve longer than one year. Thad Crow seconded the motion; approved.

She announced that Tom Brooks has stepped down as editor. After discussion it was determined that Brandon Roe would be the new editor and Doug Kelly will assist him. The next issue will be in July and it will be coverage of the conference.

NEW BUSINESS – QUARTERLY BOARD MEETINGS: The next board meeting will be held in conjunction with the 2014 conference on June 14, 2014 in West Palm Beach. The board meeting will begin at 9:00 AM.

A verbal proposal was brought before the board for the Gulf Coast Chapter to host the 2015 State Conference on June 10-12, 2015. The location proposed is the Hampton Inn & Suites. Arleen Hunter made a motion to approve the 2015 conference location and dates. Paul Wiczorek seconded the motion; approved.

Thad Crowe stated that there was an old listing of planning directors and asked for help updating the list so a letter could be mailed to them regarding the conference awards.

CHAPTER REPORTS

CALUSA – Tina Ekblad reported that they are planning a meeting in June or July on Flood Plain Management.

CENTRAL FLORIDA – Doug Kelly stated that they are continuing to hold monthly luncheons. Some of the luncheons are being held jointly with APA and UCF. He also stated that the planning program at Rollins has ended.

FIRST COAST – Thad Crowe reported that they are continuing to have meetings once every three months and are mostly luncheons.

GULF COAST – Kevin McCarthy stated that they are beginning preparations for the 2015 Conference. There was a luncheon held the previous day but he attended the forum and was not present for the meeting. They are also planning some socials and they will have new board members for the upcoming year.

SPRINGS – Paul Wiczorek stated that he previously reported that the chapter is planning an event in May in Ocala.

SURFCOAST – Helen LaValley reported that they had held their monthly event the previous day and continue to hold some of their events in conjunction with other groups. They are planning a membership drive and a networking event on May 28 in Flagler County. At the previous board meeting, the chapter volunteered to host FPZA's Fall Board Meeting

ADJOURN – President McMichael stated that this was her last board meeting as president and thanked the board members for serving with her. With no further business, the meeting was adjourned at 10:50 AM

Respectfully Submitted

Wanda Classe, Administrator