

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
February 1, 2014
City of Jacksonville Beach, FL

President McMichael called the meeting to order at 9:11 AM. The following were present:

Brady Woods – Gulfcoast	John Thomson - Surfcoast
Kevin McCarthy – Gulfcoast	Tom Brooks - Surfcoast
Paula McMichael – Calusa	Amy Johnson – First Coast
Tina Ekblad - Calusa	Paul Wiczorek – Springs

Diane Chadwick – Sun Coast

Wanda Classe attended as Administrator. Courtney Mendez and Arleen Hunter attended via conference call.

WELCOME AND INTRODUCTIONS – President McMichael welcomed everyone and thanked them for attending. She thanked Steven Lindorff for allowing us to meet in their facility. Introductions were made by each individual stating their name and chapter/state affiliation.

1-31-14 REGIONAL FORUM REPORT – President McMichael thanked First Coast Chapter and Steve Lindorff for a successful Forum. Paul Wiczorek reported that he had attended and commented on the excellent speakers. He also stated that it was a shame that only a few attended the excellent program. It was suggested that maybe the Conference Committee could get some of the speakers to speak at the upcoming conference.

ADMINISTRATOR’S REPORT – Wanda Classe distributed director packets. President McMichael asked for corrections or approval of the September 14, 2013 Board Meeting Minutes. Paul Wiczorek made a motion to approve the minutes as distributed. Brady Woods seconded the motion; approved.

The Membership Report showed 455 as the total number of members, 153 individual members, 294 members from 75 agencies, two students, two honorary students, two Past President Emeritus and two paid Past Presidents Emeritus. Wanda Classe distributed checks to chapters for members joining or renewing since the last board meeting.

The report showed the December 31, 2013 bank balance to be \$43,356.58 compared to the December 31, 2012 balance of \$38,298.42. She did state that the chapter checks were dated February 1 so the December total does not reflect payments to the chapters.

Wanda also reported that the new web site is still being formulated and hopes to have the draft to the Executive Committee in the near future.

VP FINANCIAL AFFAIRS – Treasurer Arlene Hunter presented the financial report from January through December showing bank total and outstanding checks. After review of the report, Brady Woods made a motion to accept the report. Tina Ekblad seconded the motion; approved.

A copy of the 2014 Budget was also presented. Arlene stated that a request for year-end reports had gone out giving the chapters a deadline of February 15 to send in the reports. Reports have been received from Surfcoast, Gulfcoast and Sun Coast.

VP MEMBERSHIP SERVICES REPORT – John Thomson reported that FPZA is getting 5-6 requests per week from people wanting to join the LinkedIn page.

VICE PRESIDENT’S REPORT – Courtney Mendez reported that they are working on holding another event in Springs Chapter. A former member has volunteered support from some of his people. Paul Wiczorek stated that a former member has just been named Planning Director of Citrus County so he is hopeful to get membership and chapter support there.

PRESIDENT’S REPORT – President McMichael again thanked the First Coast Chapter for their efforts toward the Forum.

She reviewed the current Presidential Appointees stating that for personal and business reasons several have asked that their names be removed. She encouraged current board members to talk this up in their chapters and try to recruit new appointees. She also encouraged everyone to reach out to younger professionals and try to get them involved in FPZA. It was suggested that an article, asking for volunteers, be published in the newsletter.

OVERVIEW – The next deadline for articles will be February 17, 2014.
Earl Hahn and Rick Greene were suggested for member highlights.

Tom Brooks stated that he has articles from Jay Marder and Gail Henrikson. Tom will write an article on upcoming legislation and Paul Wieczorek will write an article on the January 31 Forum.

NEW BUSINESS – QUARTERLY BOARD MEETINGS: The next quarterly board meeting is scheduled to be held in Orlando on April 12. President McMichael is coordinating with the Central Florida Chapter's President Erika Hughes and the meeting is scheduled to be held at her office of VHB MillerSellen. They are also planning to host a Forum on Friday, April 11, 2014. The next meeting will be held in conjunction with the 2014 conference on June 14, 2014 in West Palm Beach.

2014 CONFERENCE – Chair Brady Woods stated that the 2014 Conference will be held at the Downtown Marriott in West Palm Beach on June 11-13, 2014. The room rate at the Marriott is \$105.00 per night. Registration rates will be as follows: Member early rate, \$295 – regular \$350. The Non Member early rate, \$345 – regular \$400. It was suggested that the Ethics/Law Session will be separate registration with a fee of \$50.00. A one day rate registration fee will be \$175. A group rate registration was discussed but no amount was established.

There will be a pre-conference meeting at the Marriott on February 8.

Call For Awards will closely duplicate last year with Thad Crowe heading the committee. Paul Wieczorek and Courtney Mendez will assist on the committee. Tom Brooks asked that as much information as possible be sent to him prior to the conference to help him prepare for the newsletter. Student Scholarships are a part of the Awards Committee's responsibility. The scholarships would include registration and two room nights at the conference.

Sponsorship levels were discussed for hospitality suite, refreshment breaks, mobile tours and opening reception as well as Platinum, Gold, and Silver sponsorships and what the sponsor would receive with his sponsorship.

The theme for the conference was voted to be 'Facing The Future'.

CHAPTER REPORTS

CALUSA – They reported that there was a change in their Treasurer so they have been working with the bank to add the new Treasurer. They have also partnered with APA on some sessions and are holding some on their own. Their goal is to have a meeting every other month.

CENTRAL FLORIDA – President McMichael read a report from Erika Hughes. She stated that they had held a Lunch and Learn on Eco Tourism and it was well attended. There will be another Lunch and Learn on September 25 with the title 'Rethinking The Future'. There is a Happy Hour planned for October with APA Orlando and CNU - October is National Planning Month. They are also holding their December Holiday Party with APA Orlando and CNU

FIRST COAST – They are in the planning process of the 2014 meeting schedule. Their end of the year Awards Banquet was very successful. They have two new board members for 2014.

GULF COAST – They held elections and have two new board members. There was a board meeting held in January. Their goal is to have a membership meeting every other month. They are also beginning preparations for the 2015 Conference. They have just discovered that the hotel they had in mind for the conference is not large enough for a banquet.

SPRINGS – Paul Wieczorek stated that 12 people attended an event held in November in Ocala. He hopes that another event will be held in the near future.

SURFCOAST – 2013 was a very successful year for them – they hosted the Annual Conference and held two local chapter meetings. VCARD has co-sponsored some events with them. For 2014 they are currently planning 5-6 chapter meetings. The Chapter also volunteered to host FPZA's Fall Board Meeting

ADJOURN – with no further business, the meeting was adjourned at 12:07 PM.

Respectfully Submitted, Wanda Classe, Administrator