

FLORIDA PLANNING & ZONING ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
January 23, 2016
Museum of the Arts
Daytona Beach, Fl

President Thomson called the meeting to order at 9:06 AM. The following were present:

Paula McMichael – Calusa via telephone	John Thomson - Surfcoast
Alexis Crespo - Calusa via telephone	Helen LaValley - Surfcoast
Arleen Hunter - Calusa via telephone	John Stockham - Surfcoast
Thad Crowe – First Coast	Paul Wieczorek - Springs
Diane Chadwick – Sun Coast	Eric Raash - Central Florida
Branden Roe - Gulf Coast Chapter	Jamie Schindewolf - Student Representative
Wanda Classe attended as Administrator.	

WELCOME AND INTRODUCTIONS –President Thomson welcomed everyone and thanked them for attending. Introductions were made by each individual stating their name and chapter/state affiliation.

President Thomson thanked the Surfcoast Chapter for hosting yesterday's forum, the board meeting and providing today's refreshments.

ADMINISTRATOR'S REPORT –Wanda Classe distributed an agenda, membership numbers and balance sheet stating that the minutes of the September 19, 2015 meeting were emailed to everyone. Paul Wieczorek made a motion to accept the minutes as distributed. Diane Chadwick seconded the motion; approved.

The Membership Report showed 491 as the total number of members: 151 individual members, 319 members from 75 agencies, 12 students, four Honorary Students, two Past President Emeritus and three paid Past President Emeritus. In January 2015 the total number of members was 437. Wanda stated that some of the chapters were entitled to small dues reimbursement checks. Wanda stated that the chapter yearend financial reports were now due so she will hold the chapter checks until the reports are received. Everyone agreed to hold checks until reports are received. Treasurer Alexis will send out request for reports this week.

The report showed the December 31, 2016 bank balances to be \$57,185.31 compared to the December 31, 2015 balance of \$49,920.14.

VP FINANCIAL AFFAIRS – President Thomson distributed a budget report for January – December 2015 and an adjusted 2015 budget for Treasurer Crespo. Treasurer Crespo stated that the 2015 budget was being adjusted to accommodate an over budget expenditure on awards. Thad Crowe explained that the past year's winners consisted of multiple recipients per entry. After discussion it was determined that one plaque per entry would be given in the future. If the company wants to purchase additional plaques they will be able to do so by ordering them through the FPZA office. The current yearend report showed income of \$56,366.12 and expenses of \$49,100.95. There was discussion regarding a couple of line items that were still switched. Alexis will make these corrections which have no bearing on the total income and expenses. Thad Crowe made a motion to adjust the 2015 budget as presented and accept the financial reports contingent on these stated corrections being made. Branden Roe seconded the motion; approved.

VP MEMBERSHIP – Helen LaValley stated that she has added 41 new people to LinkedIn, three being members. This brings the total to 731 with 21 endorsements.

Jamie Schindewolf, the student representative, will assist in reactivating the Tallahassee Chapter. Helen has also been given names of people who now work in the Tallahassee area. She stated her goal is to have an event in late March or early April. Diane Chadwick is still looking into the specifics of possibly sponsoring a luncheon for the Sun Coast Chapter. Jim Barnes has also stated that he would like to see an event held in his area.

Wanda Classe stated that Leigh Kerr did close his chapter's checking account and sent the remaining money to the state office. HOW MUCH WAS THE CHECK???

Diane Chadwick showed a FPZA Chapter map with the APA Sections overlay. This lead to a discussion regarding chapter boundaries. President Thomson suggested everyone familiarize themselves with the current

chapter boundaries and suggested the Incoming President Arleen Hunter have that as an agenda item at the conference board meeting.

PRESIDENT ELECT'S REPORT – Wanda Classe explained that she had not been able to renew the APA membership allowing FPZA to offer continuing education credits. When she finally did reach someone she was told that an email went out in October telling the PDOs of the new renewal process. Bring unaware of this, Wanda was just trying to renew as she had each year. This year an application has to be completed and then approved. Wanda apologized to Arleen Hunter because she reached out to Helen LaValley, in error, when she needed help with the application. Helen did complete the application and it has been submitted for approval. Helen stated that there are some names listed as PDOs for FPZA on the web site that should come off.

PRESIDENT'S REPORT – President Thomson stated that he would like to see the Chapter mentoring continued.

STUDENT OUTREACH – President Thomson stated that he will ask Jamie Schindewolf's assistance in planning a Tallahassee event.

OVERVIEW – Branden Roe announced the deadline for the next newsletter will be February 12 with a projected publish date of February 26. For this article he really needs conference information as this is usually the publication with all the conference details. Future deadline and publish dates are:

Deadline April 15 - Publish April 29

Deadline July 15 - Publish 29

Deadline October 14 - Publish 28

2016 CONFERENCE UPDATE – Randy Gallup was not present but forwarded an email to President Thomas. His email stated that they would be signing a contract with the Omni Downtown this coming week. The dates of the conference will be June 1 through 3 with the board meeting the morning of June 4, 2016. Paul Wiczorek stated that he needed to know where to send his pledged \$500 sponsorship toward the Hospitality.

As stated in the June minutes, Thad Crowe will again serve as Awards Committee Chair with Paul Wiczorek, Arleen Hunter, Branden Roe and Courtney Mendez as committee members. Thad said he would send out preliminary list of categories to the members of the committee

CHAPTER REPORTS

CALUSA – Calusa Chapter volunteered to host a Forum and Board Meeting in the fall. Calusa will also be hosting the 2017 Conference.

CENTRAL FLORIDA - Eric Raash reported that the chapter held a student outreach and a tail gate event at UCF, Their holiday social was well attended with approximately 60 attending. Next week they will be co-hosting International Drive Visioning.

GULF COAST - Branden Roe reported that the chapter held a December Holiday Event. They have a new and younger board with John Osbourne as present. They continue to meet every two months.

SPRINGS – Paul Wiczorek stated that he is now an Executive Board Member of the Suncoast Section of the APA and as such they are required to have a meeting in each county represented. He wants to co-host the Citrus County meeting with FPZA

SUN COAST – Diane Chadwick stated that she would like to see Sun Coast hold the January 2017 Forum and Board Meeting.

SURFCOAST – Helen reported that 54 registered for Friday's forum and 48 attended. The board will plan out 2016 at the February board meeting.

FUTURE MEETINGS – April 1 & 2, 2016 Regional Forum and Board Meeting – Central Florida
June 1 through 4, 2016 Conference and Board Meeting – First Coast/Jacksonville

ADJOURN – With no further business, the meeting was adjourned at 11:20 AM.

Respectfully Submitted,
Wanda Classe, Administrator